**Schedule E**

**Financial Schedules**

**Operating Statement**

**PROJECTED REVENUE**

**Cafeteria Sales: (Lunch)**

|  |
| --- |
| **Student Paid Meals:** |
|  |      Elementary Schools | @$      | = | $      |
|  |      Middle Schools | @$      | = | $      |
|  |      High Schools | @$      | = | $      |
| **Student Reduced Price:**  |
|  |      District-wide | @$      | = | $      |
| **Student a la Carte:** | @$      | = | $      |
| **Adult Lunches:** | @$      | = | $      |
| **Adult a la Carte:**  | @$      | = | $      |
| **Lunch Sales** | = | $     (a) |

**Cafeteria Sales: (Breakfast)**

|  |
| --- |
| **Student Paid Meals:** |
|  |      Elementary Schools  | @$      | = | $      |
|  |      Middle Schools | @$      | = | $      |
|  |      High Schools | @$      | = | $      |
| **Student Reduced Price:**  |
|  |      District-wide | @$      | = | $      |
| **Breakfast Sales** | = | $     (b) |

|  |
| --- |
| **Special Functions:** |
| Catering |       | $      |
| Bank Interest |       | $      |
| Other Income |       | $      |
| Other Income |       | $      |
| **Other**  | $(c) |

|  |
| --- |
| **Total Sales** |
| **Other (a+b+c)**  | $**(A)** |

**Projected Reimbursements**

|  |
| --- |
| **Projected Reimbursement Federal & State (Lunch)** |
|  |      Paid Meals | @$      | = | $      |
|  |      Reduced Price | @$      | = | $      |
|  |      Free | @$      | = | $      |
| Subtotal Lunch Reimbursement | $(a) |
|  |
| **Projected Reimbursement Federal & State (Breakfast)** |
|  |      Paid Meals | @$      | = | $      |
|  |      Reduced Price | @$      | = | $      |
|  |      Free | @$      | = | $      |
| Subtotal Breakfast Reimbursement | $(b) |
|  |
| **Projected Reimbursement Federal (At Risk Afterschool Supper)** |
|  |      Free | @$      | = | $     (c) |
| **Total Income (A+B+C+D)** | $ |
| **Projected Reimbursement Summer Federal & State (Lunch or Supper)** |
|  |      Free | @$      | = | $      |
| Subtotal Lunch Reimbursement | $(d) |
|  |
| **Projected Reimbursement Summer Federal & State (Breakfast)** |
|  |      Free | @$      | = | $      |
| Subtotal Breakfast Reimbursement | $(e) |
|  |
| **Projected Reimbursement Summer Federal (Snack)** |
|  |      Free | @$      | = | $     (f) |
| **Total Reimbursement (a+b+c+d+e+f)** | $**(B)** |

**Projected Expenses**

|  |
| --- |
| **Food**  |
| Student Lunches |      Meals  | @$      | = | $      |
| Student Breakfasts |      Meals | @$      | = | $      |
| Adult Lunches |      Meals | @$      | = | $      |
| Employee Lunches |      Meals | @$      | = | $      |
| Districtwide a la Carte |  | $      |
| Special Functions |  | $      |
| USDA Processing Charges |  | $      |
| USDA Donated Foods Value |  | $      |
| **Net Food Cost** | $**(C)** |

|  |
| --- |
| **Labor** |
|  Hourly Wages: (Employee schedules, work hours and rates of pay must be attached) |
| Administration/Clerical | $      |
| Food Service Workers | $      |
| Other       | $      |
| Other       | $      |
| Salaries: (Employee schedules, work hours and rates of pay must be attached) |
|  Management | $      |
|  Other       | $      |
|  |
| **Other Payroll Costs** |
|  Employee Fringe Benefits | $      |
|  |  |
| **Other Expenditures** |  |
| Auto Allowance | $      |
| Cafeteria Supplies (paper, cleaning, etc.) | $      |
| Commodity Delivery | $      |
| Depreciation | $      |
| Equipment Rental | $      |
| Insurance | $      |
| Menu/Ticket Printing | $      |
| Office Supplies | $      |
| Performance Bond | $      |
| Physicals | $      |
| Promotions | $      |
| Replacements | $      |
| Stationary/Postage | $      |
| Telephone | $      |
| Uniforms/Laundry | $      |
| Manuals | $      |
| Miscellaneous | $      |
| Other | $      |
| Other | $      |
| Other | $      |
| **Total Labor and Other Expenses** | $**(D)** |

|  |
| --- |
| **Food Cost (Summer Program)** |
| Lunches or Suppers |      Meals  | @$      | = | $      |
| Breakfasts |      Meals | @$      | = | $      |
| **Net Food Cost** | $**(E)** |

|  |
| --- |
| **Labor Cost for the Summer Program** |
|  Hourly Wages: (Employee schedules, work hours and rates of pay must be attached) |
| Administration/Clerical | $      |
| Food Service Workers | $      |
| Other       | $      |
| Other       | $      |
| Salaries: (Employee schedules, work hours and rates of pay must be attached) |
|  Management | $      |
|  Other       | $      |
|  |
| **Other Payroll Costs** |
|  Employee Fringe Benefits | $      |
|  |  |
| **Other Expenditures** |  |
|  | $      |
|  | $      |
|  | $      |
|  | $      |
|  | $      |
|  | $      |
|  | $      |
|  | $      |
|  | $      |
|  | $      |
|  | $      |
| **Total Summer Program Labor Expenditures**  | $**(F)** |

|  |
| --- |
| **Management Fee Summer Program** |
| Flat Rate | $      |
| OR |
| Cents per Meal (Complete Calculation Below) |
| \*Student Annualized Meals |       | @$      | = | $      |
| **Total Management Fee** | $**(G)** |

|  |
| --- |
| **Administrative Fee Summer Program** |
| Flat Rate | $      |
| OR |
| Cents per Meal (Complete Calculation Below) |
| \*Student Annualized Meals |       | @$      | = | $      |
| **All expenditures that are included in the “Administrative Fee” must be included below** |
|       | $      |
|       | $      |
|       | $      |
|       | $      |
|       | $      |
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|       | $      |
|       | $      |
|       | $      |
| **Total Administrative Fee** | $**(H)** |

|  |
| --- |
| **Management Fee**  |
| Flat Rate | $      |
| OR |
| Cents per Meal (Complete Calculation Below) |
| \*Student Annualized Meals |       | @$      | = | $      |
| **Total Management Fee** | $**(I)** |

|  |
| --- |
| **Administrative Fee**  |
| Flat Rate | $      |
| OR |
| Cents per Meal (Complete Calculation Below) |
| \*Student Annualized Meals |       | @$      | = | $      |
| **All expenditures that are included in the “Administrative Fee” must be included below** |
|       | $      |
|       | $      |
|       | $      |
|       | $      |
|       | $      |
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|       | $      |
|       | $      |
|       | $      |
| **Total Administrative Fee** | $**(J)** |

|  |  |
| --- | --- |
| **Income Total (A+B)** | $ |
| **(This line should be used to score Price/Cost) Expense Total (C+D+E+F+G+H+I+J)** | $ |
| **(This must be scored separately from Price/Cost) Profit/Loss (subsidy)** | $ |
| **Price Per Meal**  | $ |

|  |
| --- |
| Total Number of Reimbursable Meals |
| \*\*Annualized a la Carte |
| Meal Equivalent = The total $ value of a la carte and adult meals divided by the current free lunch reimbursement rate + per meal commodity foods reimbursement = $      |
| Meal Equivalents: 1 Lunch, ½ Breakfast, ¼ Snack |
| \*Student Annualized Meals = the number of reimbursable meals + (the $ amount of adult and a la carte sales) divided by (the current free lunch reimbursement rate + the per meal commodity [USDA Foods] reimbursement). |
| \*\*In accordance with Section 18.6 of this RFP the Meal Equivalency Rate used in the Contract shall be adjusted annually and must be set no lower than the current free lunch reimbursement rate plus the commodity (USDA Foods) reimbursement rate. |

|  |
| --- |
| Summer Performance Bond of 10% shall be based on total of Summer labor costs, food costs, other costs, management fee and administrative fee. |